

READINGTON TOWNSHIP BOARD OF EDUCATION

Readington Middle School
Regular Meeting 5:00 p.m.
July 19, 2022

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 5:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. Bettermann, Mrs. Podgorski, Mr. Wallace, Mrs. Wolf, Mr. Zwerling, Mrs. Hample

Absent: Mrs. Fiore, Mr. Peach, Dr. Cerciello

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Mr. Tumolo, Supervisor, presented the results of the HIB Self Assessment, a mandated annual report due to the State of New Jersey highlighting the internal evaluation of eight core elements relating to HIB programs, investigations, training, among other factors. The results are posted on the district's website. Areas of improvement are developed for programs and staff each and every year.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

Mrs. Fiore arrived at the board meeting at 5:15 p.m.

V. CORRESPONDENCE

- Email L.S. - Follow Up

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

- Motion to adopt 1.01 - 1.03
Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 7 Yes
- 1.01 Motion to approve Enrollment and Drill Reports June 2022
(Attachment 1.01)
- 1.02 Readington Middle School Discipline Report Quarter 4/April 8-June 21, 2022
(Attachment 1.02)
- 1.03 Motion to submit the HIB Self Assessment Report 2021-2022.
(Attachment 1.03)

B. APPROVAL OF MINUTES

- Motion to adopt 2.01 - 2.03
Motion: Mrs. Fiore 2nd: Mrs. Wolf Roll Call Vote: Carried 6 Yes. Mr. Wallace Abstained
- 2.01 Motion to approve the Meeting Minutes June 8, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes June 8, 2022.

2.03 Motion to approve the Meeting Minutes July 11, 2022.

C. FINANCE/FACILITIES

Committee Report - Mrs. Fiore provided minutes of the meeting held on July 7, 2022.

- 3. Motion to adopt 3.01 - 3.11
Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 7 Yes
- 3.01 Motion to approve the **Bill List** for the period from **June 10, 2022 through July 20, 2022** for a total amount of **\$4,255,120.55**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule July 19, 2022** for a total amount of **\$707.42**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **May 2022** for a total amount of **\$2,120,828.22**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for May 1, 2022 through May 31, 2022**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for May 1, 2022 through May 31, 2022**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: May 31, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of May 31, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2022.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery service to the Readington School District for the 2022-2023 school year.
(Attachment 3.07)

- 3.08 Motion to submit the Every Student Succeeds Act (ESSA) grant application and acceptance of funds for the 2022-2023 year:

ESSA:

Title I - A: \$86,481.00

Title II - A: \$22,868.00

Title III Consortium: \$16,562.00 with \$6,467.00 designated for Readington funds

Title III Immigrant: \$2,674.00

Title IV Part A: \$10,000.00

IDEA:

Basic: \$369,795.00

Preschool: \$15,031.00

- 3.09 Motion to approve alternative method of compliance in conformity with N.J.A.C. 6A:26-6.3 of toilet room facilities for one kindergarten classroom at Three Bridges School for the 2022-2023 school year.
- 3.10 Motion to accept a donation of 4 bi-directional antennae to be installed at each school building to aid in first responders communication, to be paid by the Township of Readington using ARP funding.
- 3.11 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as-is” condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached. (Attachment 3.11)

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Mr. Zwerling_____ Dr. Cerciello_____ Mrs. Hample_____

D. EDUCATION/TECHNOLOGY

Committee Report - Mrs. Fiore provided minutes of the meeting held on June 16, 2022.

- 4. Motion to adopt 4.01 - 4.04
Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 6 Yes. Mrs. Wolf Abstained
- 4.01 Motion to adopt the following curriculum for the 2022-2023 school year:

CURRICULUM
Grade K Math Curriculum
Grade 1 Math Curriculum

- 4.02 Motion to approve tuition contract for non-resident staff member’s child to attend Readington Township Schools at the tuition rate \$4,200.00 for the 2022-2023 school year:
 - Employee #6569
- 4.03 Motion to approve Melle Powers, Powerful Communications Consultant, in the amount of \$6,000.00 for the District Diversity, Equity and Inclusion Training on August 29, 2022.
- 4.04 Motion to approve Spencer Creative Services for professional development on October 17, 2022 and other consulting services at a cost of \$10,500.00, to be paid by ARP ESSR III funds.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mr. Peach_____ Mrs. Podgorski_____ Mr. Wallace_____ Mrs. Wolf_____ Mr. Zwerling_____ Dr. Cerciello_____ Mrs. Hample_____

E. PERSONNEL

Committee Report Mrs. Podgorski provided minutes of the meeting held on July 12, 2022.

- 5. Motion to adopt 5.01 - 5.14
Motion: Mrs. Fiore 2nd: Mrs. Wolf Roll Call Vote: Carried 7 Yes
- 5.01 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Alison Myers	Teacher/Math (RMS) 20-01-D2/ady	06/30/2022
Kerry Bonci	Teacher/LA (RMS) 20-01-D2/aew	06/30/2022
Marianne Schultz	Aide/Special Education (TBS) 30-03-D3/alp	07/21/2022

5.02 Motion to approve the following retirement with appreciation of his years of service:

NAME	POSITION	EFFECTIVE DATE
John Runyon	Head Custodian (WHS) 70-04-D5/apk	08/26/2022

5.03 Motion to accept the Superintendent's recommendation and ratify the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Zarin Achhadwalla	Substitute Teacher/Aide
Delany Adams	Substitute Teacher/Aide
Kelsey Shebey	Substitute Teacher/Aide
Michele Brueggeman	Substitute Teacher/Aide
Evan Obenauer	Substitute Teacher/Aide
Anthony Rossi	Substitute Bus Driver

5.04 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Julia Fillebrown	Teacher/Kindergarten (TBS) 20-03-D2/abf	\$59,085.00 BA+15 Step 2	09/01/2022 - 06/30/2023
Richard Hopkins	Aide/Special Education (HBS) 30-02-D3/ain	\$20.56/hr. Aide NC Step 10	09/01/2022 - 06/30/2023
Anthony Rossi	Bus Driver	\$28.25/hr. Bus Driver	09/01/2022 -

	(Transp) 80-06-D6/anm	Step 8	06/30/2023
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5.05 Motion to ratify and accept the Superintendent's recommendation and approve Caroline Ratanski as Readington Middle School chaperone for the 2021-2022 school year.

5.06 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2022-2023 school year:

NAME	CHANGE	POSITION	LOCATION
Jeannie Stepner	Transfer From: To:	50-02-D4/amr 50-05-D4/amy	HBS School Secretary BOE CST Secretary
Maria Post	Transfer From: To:	50-05-D4/amy 50-02-D4/amr	BOE CST Secretary HBS School Secretary
Maryann Reilly	Transfer From: To:	20-04-D2/ajc 20-01-D2aiw	WHS Teacher/Special Education HBS Teacher/Special Education

5.07 Motion to accept the Superintendent's recommendation and approve the following teachers to participate with the District Leadership Team in the Diversity, Equity, and Inclusion Training occurring on August 29, 2022 at the contractual rate of \$30.00 per hour not to exceed 5 hours each.

Gargi Adhikari
Emily Bengels
Filomena Hengst
Carey-Anne Hendershot

5.08 Motion to accept the Superintendent's recommendation and approve the attached list of Instructional Aide Recruitment Stipends for the 2022-2023 school year.
(Attachment 5.08)

5.09 Motion to approve all general education teachers, special education teachers, and paraprofessionals to substitute during the Extended School Year program at the substitute rate.

5.10 Motion to approve Tyler Tregoning to work the Extended School Year program at the Lakeview School at her hourly contractual rate.

5.11 Motion for Dan Kimple to work the Extended School Year program from July 21 to August 11, 2022 not to exceed 16 hours per week.

5.12 Motion to increase Gabe Cherichello extended school year hours a day from 2 hours a day for 16 days to 4 hours a day for 20 days.

5.13 Motion to approve Sheri Simonetti and Robin Wild to work up to 15 hours each during the summer to conduct Compensatory Education meetings at the contractual rate.

5.14 Motion to approve the following job descriptions:
(Attachment 5.14)

- 4413 Bus Driver
- 4414 Mechanic
- 4415 School Bus Aide

F. COMMUNICATION
Committee Report - None

6. Motion to adopt 6.01
Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 7 Yes
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:
(Attachment 6.01)
- Policy 3161 - Examination for Cause
 - Policy 4161 - Examination for Cause
 - Policy 5512 - Harassment, Intimidation, and Bullying
 - Policy 7410 - Maintenance and Repair
 - Policy 9320 - Cooperation with Law Enforcement Agencies
 - Policy 5520 - Disorder and Demonstration

VII. UNFINISHED BUSINESS

- Mrs. Hample highlighted that Board Member Petitions for the upcoming election are due to the County Office by July 25 at 4:00 p.m.
- Mrs. Hample and Dr. Hart discussed with the board the recent Board Meeting Retreat held last week with consultant Judith Wilson. A survey was recently sent out to board members for reflection purposes.
- Mrs. Bettermann highlighted a recent Hunterdon County School Boards Association meeting she attended covering topics such as advocacy, matters of interest and challenges impacting local districts. Other sessions are still available nearby if anyone wants to attend in the future by visiting NJSBA.org.

VIII. NEW BUSINESS FROM BOARD

- None

IX. OPEN TO THE PUBLIC

- None

X. EXECUTIVE SESSION - 5:39 p.m.

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 7 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss safety and security for approximately 30 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XI. RETURN TO PUBLIC SESSION - 8:22 p.m.

Motion: Mrs. Fiore 2nd: Mrs. Podgorski Roll Call Vote: Carried 7 Yes

XII. ADJOURNMENT - 8:22 p.m.

Motion: Mrs. Fiore 2nd: Mr. Wallace Roll Call Vote: Carried 7 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary

Carol Hample
President, Board of Education